

Terms and Conditions for Online Payments

These terms and conditions apply to the User who uses the Online Services provided for any payment made to MICA . Kindly read these terms and conditions carefully. By authorizing a payment to MICA through the online payment service ("the service"), it would be treated as a deemed acceptance to these terms and conditions. MICA reserves all the rights to amend these terms and conditions at any time without giving prior notice. It is the responsibility of the User to have read the terms and conditions before using the Service.

This form is an integral part of MICA online payment process. Please provide correct information. This terms and conditions for online payment transactions applicable to MICA's Admission payments, Post Graduate Certificate in Crafting Creative Communication (CCC) – 11 Months and Post Graduate Certificate in Content and Creator Economy (CCE) – 11 Months Programme fees, PGDM/PGDM(C) programme fees, FPM Programme fees, MDP Programme fees, Online programme fees, Conference/Workshop (Domestic and International) fees etc

In all matters regarding online payment process, the decision of the Management will be final and binding all participants. All disputes in this regard are subject to the legal jurisdiction of Ahmedabad.

Key terms and conditions:

The following is a summary of the key terms and conditions of this service:

- Payment(s) through this Service may only be made with a Credit Card, Debit card, UPI, QR Code or Net Banking.
- Before using this Service, it is recommended that the user shall make necessary enquiry about the charges or fees payable against the Credit/Debit card used from Credit Card or the Debit Card service provider i.e. the respective Bank.
- The credit card information supplied at the time of using the service is `processed by the payment gateway of the service provider and is not supplied to MICA. It is the sole responsibility of the User of the service to ensure that the information entered in the relevant fields are correct. It is recommended that you take and retain a copy of the transaction for record keeping purposes, which might assist in resolution of any disputes that may arise out or usage of the service.

- The Applicant agrees, understands and confirms that his/ her personal data including without limitation details relating to debit card/ credit card/net banking transmitted over the Internet may be susceptible to misuse, hacking, theft and/ or fraud and that MICA or the Payment Service Provider(s) have no control over such matters.
- The service is provided using a payment gateway service provider through a secure website. However, neither the payment gateway service provider nor the MICA gives any assurance, that the information so provided online by a user is secured or may be read or intercepted by a third party. MICA does not accept or assume any liability in the event of such unauthorized interception, hacking or other unauthorized access to information provided by a user of the service. By no means, MICA and Payment Service Provider, workers and executives engaged in delivering, processing or dealing with the Service, be responsible for indirect, direct, special, or any other damages.
- MICA and/or the Payment Service Providers shall not be liable for any inaccuracy, error or delay in, or omission of (a) any data, information or message, or (b) the transmission or delivery of any such data, information or message; or (c) any loss or damage arising from or occasioned by any such inaccuracy, error, delay or omission, non-performance or interruption in any such data, information or message. Under no circumstances shall the MICA and/or the Payment Service Providers, its employees, directors, and its third party agents involved in processing, delivering or managing the Services, be liable for any direct, indirect, incidental, special or consequential damages, or any damages whatsoever, including punitive or exemplary arising out of or in any way connected with the provision of or any inadequacy or deficiency in the provision of the Services or resulting from unauthorized access or alteration of transmissions of data or arising from suspension or termination of the Service.
- The Applicant agrees that MICA or any of its employees will not be held liable By the Applicant for any loss or damages arising from your use of, or reliance upon the information contained on the Website, or any failure to comply with these Terms and Conditions where such failure is due to circumstance beyond MICA's reasonable control.

Debit/Credit Card, Bank Account Details:

- The Applicant agrees that the debit/credit card details provided by him/ her for use of the aforesaid Service(s) must be correct and accurate and that the Applicant shall not use a Debit/ credit card, that is not lawfully owned by him/ her or the use of which is not authorized by the lawful owner thereof. The Applicant further agrees and undertakes to provide correct and valid debit/credit card details.

- The Applicant may pay his/ her application/initial fees to MICA by using a debit/credit card or through online banking account. The Applicant warrants, agrees and confirms that when he/ she initiates a payment transaction and/or issues an online payment instruction and provides his/ her card / bank details:
 - The Applicant is fully and lawfully entitled to use such credit / debit card, bank account for such transactions;
 - The Applicant is responsible to ensure that the card/ bank account details provided by him/ her are accurate;
 - The Applicant authorizes debit of the nominated card/ bank account for the Payment of fees selected by such Applicant along with the applicable Fees.
 - The Applicant is responsible to ensure that sufficient credit is available on the nominated card/ bank account at the time of making the payment to permit the Payment of the dues payable or the bill(s) selected by the Applicant inclusive of the applicable Fee.

No warranty:

No warranty, representation or guarantee, express or implied, is given by the MICA in respect of the operation of the service.

Disclaimer and Limitation of liability:

MICA does not accept liability for any damage, loss, cost (including legal costs), expenses, indirect losses or consequential damage of any kind which may be suffered or incurred by the User from the use of this service.

Security:

All payment details which are entered through this payment gateway are encrypted when the Applicant/Student, or third party making payment, enters them. MICA shall not be liable for any failure by the Applicant/Student or third party making payment of Fees to properly protect data from being seen on their screen by other persons or otherwise obtained by such other persons, during the Online Payment process or in respect of any omission to provide accurate information in the Course of the Online Payment Process.

Variations to the Terms and Conditions:

We reserve the right to withdraw the service at any time. We retain the right to change the terms and conditions without any prior notice for Online Fees Payments.

MICA Privacy Policy

We at MICA value your privacy and understand how important it is for you. To that effect, we have the following privacy policy in place with regard to the collection, use and dissemination of personal information collected by this website. This document will help you understand the terms and conditions under which personal information is provided to this website. Please note that this policy is effective only within MICA's domain, and does not apply to websites that may be accessible from external links provided in various pages of this website. Also note that due to the very nature of internet technology and evolving threats, this policy may be updated from time to time. All such updates will be posted in the privacy policy page. User should check it occasionally to know about the changes. In continuing to use this website, you indicate your acceptance of the terms and policies mentioned here. At the end of this Notification contact information of the concerned person is available.

Information Collection and Use

While you can use parts of this website without providing any personal information, certain sections will only be accessible after you have registered with the website by providing specific data. The information collected by MICA will be used strictly for the purpose stated at the time of collection. The information is needed for the following:

- To improve communication service (live chat, email or phone inquiries)
- To process queries efficiently
- To send periodic information regarding the user's interest or other services
- To our websites to serve its stakeholders in better way

However, MICA may reveal the collected information to its employees, agents, consultants and others who the MICA decides need to know the information. The institute may also divulge the information to third parties, including law enforcement officials, courts and others based on its discretion.

System Information Including IP Addresses

Information that is not personal in nature, i.e., IP addresses, web browser and operating system details, browsing habits, demographical and geographic data and other similar information may be logged and used to analyze and extrapolate information about general user behaviour within the MICA website. Such extrapolations and statistics may be made public; however, they cannot be tracked to individual users. IP addresses are not linked to anything that can help identify the user. Neither are IP addresses, except in rare occasions, handed out third parties.

Cookies

This website uses “cookies” to track usage and manage services on the website. Cookies are small bits of data that may be transferred to the user’s hard drive when he logs in or accesses a particular part of the website. These are used for a variety of purposes including authentication and can be blocked by reconfiguring the appropriate settings in your web browser. Doing so may, however, restrict access to certain parts of the website. Cookies can also be removed from the user’s hard drive whenever he wishes through his browser options. Information collected through cookies cannot be traced back to the user as it contains no personally identifiable data like name, address or phone number.

Online Forms

The MICA website uses online forms where you may be asked to provide certain personal information. This is necessary to access certain services in the website (e.g. Online registrations & Payments) or to take part in surveys. By filling out and submitting the form you are understood to have consented to MICA storing and using the information for the purposes for which it has been provided.

Security

At MICA, we take every possible precaution to ensure that your data is safe and secure. Unfortunately, we have no control over the transmission medium and digital transmission over the internet can rarely be completely secure. Thus, we cannot ensure the safety of the information transferred to us, and you need to do so at your own risk. Once we receive the data, we will strive to keep it secure using the latest technology, constant upgrades to our digital security infrastructure and restricted access. All information you provide as will be stored in MICA secured servers. However, we make no guarantees about the security of the data in case of unforeseen circumstances.

Document Retention

We will keep user's Personal Information if required to fulfil the goal for which it was collected. We will also retain your records to fulfil a legitimate interest.

Refund Policy

- As a policy refund of payment made online is not permitted.
- Full amount shall be refunded only when the course/workshop/programme is cancelled by MICA.
- It is the responsibility of the candidate to understand the eligibility requirements of MICA before deciding to register for the ONLINE.
- If the candidate registers and then determines that he/she is ineligible for admission, no application registration-fee refund will be made.

Contact us

Mr. Lav Thaker
Admissions Department
MICA
Shela, Ahmedabad - 380058
Email: admissions@micamail.in